



HISTOTECHNOLOGY SOCIETY of NSW

ABN: 63 128 868 343

www.histonsw.org.au

MINUTES OF THE ANNUAL GENERAL MEETING

Held at North Douglass Hanly Moir Pathology

26th August at 6.00 pm

THE MEETING: Opened at 6.20 pm with Trevor Hinwood in the Chair

PRESENT: 25 people present

APOLOGIES: Di Reader, Leah Simmons, Tony Henwood, Jacky Mayfield,
Linda Prasad, Cristina Antonio & Grant Taggart

MINUTES: The previous meetings minutes were taken as read.
Bill Sinai proposed that they be accepted
Seconded by Natalie Fennell

BUSINESS ARISING:

There was no business arising from the Minutes

CHAIR REPORT: Trevor Hinwood presented the Annual Report as below.

In consultation with the Queensland Histotechnology Group we agreed to hold a joint Conference at Port Macquarie in September/October 2016. Our NSW Society formed a sub group to oversee our organisational component. This sub-committee has been chaired by our Secretary, Bharathi Cheerala. Bharathi and the sub-committee have taken on the organisational task with great gusto and enthusiasm. With Queensland's support this will be a Conference not to be missed. If you have not already registered then please do so as soon as possible. It will not only be a great learning opportunity it will also be a great opportunity to meet fellow Histologists. We are looking forward to seeing you there.

During the past year we increased our focus on workshops. With the closure of the Granville TAFE Histology teaching facility it is becoming more important for us to hold practical basic Histology courses. Our focus is now on our only remaining TAFE teaching facility at the Sydney Institute of TAFE. We already have a good working relationship with this facility and have held several very successful workshops this year.

It is disappointing to see the gradual decline in Histology courses at TAFE and Universities. We are working with TAFE to see how we can improve the situation. Our committee is strongly supportive of workshops to fill the increasing gap between these teaching courses and the requirements of employers.

During the last 12 months we held the following workshops and meetings:

- Our Annual General Meeting was held at North Ryde RSL and our guest speaker was Dr Esther Myint from Douglas Hanley Moir Pathology. Esther discussed “Obstructive Pathology “. Most organs will break down if there is an obstruction. The presentation covered the pathology of the organs due to a blockage in the system. A very informative and interesting presentation.
- In October we held a basic one day microtomy workshop at Granville TAFE which was well attended. The workshop was supported by Leica Biosystems, Jessica Unwin was the facilitator. A good mixture of theory/tips and practical. Good feedback and a recognition that the workshop needed to be repeated.
- November saw our second 1 day workshop on the Milestone “Macro Path” digital imaging and grossing station presented by ABACUS ALS. This was coupled with the “Smartphone “microscope adapter using the MiPlatform presented by Trajan Scientific. The workshop covered both theory and practical components.
- Our Christmas celebrations evening was held on the 11th of December at North Ryde RSL. Good attendance. A very interesting scientific talk by Ian Witchurch on Medieval Astrology and Health. A fun photo booth was also in operation.
- Our first workshop for 2016 was held at Sydney Institute of TAFE [our new main workshop facility] on “Tissue Recognition “. Leah Simmons presented an informative workshop with attendees receiving her “Tissue Recognition” booklet. A workshop we will look at repeating.

- The next workshop was on H&E staining presented by Tony Henwood and Jacky Mayfield. All places were again filled. We were fortunate to have Neeta Nandani and Zenobia Haffajee from the RCPA, QAP program. They did a presentation and assisted with the workshop. Roche also did a presentation on automated staining and supported the workshop. Another workshop we are looking at repeating next year.
- In July we repeated the microtomy workshop with all places being filled. It was again supported by Leica Biosystems and presented by Jessica Unwin. The workshop was supported by Arthur Bailey Surgico. Another successful practical workshop.
- Anne Prins and Penny Whippy held several fully subscribed 'Surgical Cut up Workshops at the Canberra Institute. They are popular courses, they do a tremendous job and need to be recognised for their work. They are supported by our Histotechnology Society framework and Arthur Bailey Surgico and Australian Bio stains.
- We continue to promote "Histotechnology Professionals Day" which is held on the 10th of March. "National Histotechnology Professionals Day" has been successfully implemented in the U.S. and is celebrated every year.

Our amendments to our Constitution passed at our last AGM were ratified by the NSW Department of Fair Trading and are now in place.

Some fine tuning is continuing with our website. Craig Eve is continuing to work with our committee on making improvements. We have also established a "LinkedIn" posting to exchange information between "LinkedIn" participants and our society.

Linda Prasad and helpers have been preparing our "Histogram ". The "Histogram " continues to be an important means of communicating with our members and has good support from our suppliers.

Thank you also to the Companies who continue to support our Society in many ways. Douglas Hanley Moir Pathology for their support in making rooms available for committee meetings/ night time presentations and workshops. The TAFE's for making their facilities available without cost for our workshops.

At our last "Annual General Meeting "we presented life membership to Grant Taggart. Grant has been a committee member for many years and assisted our

society in many ways. He is a founding member of our Society who is a worthy recipient of life membership of our Society. His life membership badge and plaque was presented by life member Bill Sinai.

We also need to thank our committee who have put many hours of their time into our Society. This year in particular has been busy with a number of workshops which involve a considerable amount of work. Coupled with this our Secretary has spent many hours overseeing the organising of our joint Conference with our Queensland group at Port Macquarie.

For those who have not renewed their membership, this is now due. Please do this as soon as possible.

We look forward to continuing to work with you in the coming year.

Trevor Hinwood
Chairperson.
Histotechnology Society of NSW.

TREASURER'S REPORT:

Fred Reader presented the Treasurer's Report as below:

HISTOTECHNOLOGY GROUP OF NSW		
FINANCIAL REPORT 1ST JULY 2015 to 30TH JUNE 2016		
TREASURER'S REPORT: ANNUAL GENERAL MEETING to be held at the		
Douglass Hanly Moir Pathology on 26 August 2016		
	2016	2015
<u>Bank Account opening balance</u> 1st July, 2015		
Sydney Credit Union		
Account 94099 - Working Account	\$3,322.25	\$6,424.41
Account 94099 - S4.1 National Conference account	\$5,892.39	\$3,095.36
Term Deposit Account	\$35,116.25	\$39,133.24

Commonwealth Bank		
Canberra Account 10111582	\$6,026.90	\$5,968.39
Total Funds Held	\$50,357.79	\$54,621.40
Income and Expenditure Statement		
Income		
Membership Fees	\$3,775.00	\$4,921.19
Christmas Party	\$531.83	\$1,104.56
Workshop	\$11,532.72	\$10,086.46
Conference	\$16,240.89	\$0.00
Interest	\$1,004.37	\$915.28
Other	\$95.36	\$0.00
Histogram	\$3,113.64	\$0.00
Total Income	\$36,293.81	\$17,027.49
Expenditure		
Bank Fees	\$0.00	\$0.00
Postage	\$612.82	\$677.28
Histogram	\$1,440.46	\$0.00
Computer Expenses	\$2,685.00	\$499.73
Storage	\$1,062.27	\$1,386.82
Insurance	\$846.92	\$868.93
Christmas Party	\$2,311.82	\$2,226.19
Workshop	\$5,883.42	\$8,336.35
Conference	\$14,308.85	\$2,884.00
Paypal expenses	\$233.32	\$2.27
General	\$3,282.63	\$3,423.00
Total Expenditure	\$32,667.51	\$20,304.57
Profit/(Loss)	\$3,626.30	-\$3,277.08
<u>Bank Account opening balance</u> 30th June 2016		
Sydney Credit Union		
Account 94099 - Working Account	\$18,459.01	\$3,322.25

Account 94099 - S4.1 National Conference account	\$9,081.89	\$5,892.39
Term Deposit Account	\$21,217.52	\$35,116.25
Commonwealth Bank		
Canberra Account 10111582	\$5,877.28	\$6,026.90
Total Funds Held	\$54,635.70	\$50,357.79
Reconciliation of figures		
Bank Account closing balance	\$54,635.70	
Bank Account opening balance	\$50,357.79	
Movement for financial year	\$4,277.91	
Profit from Financial report	\$3,626.30	
Difference	\$651.61	
From accounts movements in GST	\$651.18	
Generated from some income & expenses having no GST	\$0.43	

The current committee stood down

The following nominations were received for the positions 2016-2017

- Chair: Trevor Hinwood
- Secretary: Bharathi Cheerla
- Assistant Secretary: Katherine Wells
- Treasurer: Fred Reader
- Editor: Linda Prasad
- Assistant Editor: Tony Henwood
- Social Media Coordinator: Jacky Mayfield
- Country Representatives: Anne Prins
Penny Whippy
- Trade Representatives: Natalie Fennell
Mark Mullin
Robyn White

- Student Representative:
- Committee Members:

Ewen Sutherland
Erryn Tolley
Cristina Antonio
Bill Sinai
Grant Taggart
Dianne Reader
Leah Simmons
Richard Farquharson

All nominations for the above positions were accepted and members duly elected.

Bill moved and Robyn seconded.

GENERAL BUSINESS:

There was no general business.

There being no further business, the meeting closed at 6:52 pm.