



HISTOTECHNOLOGY GROUP of NSW

ABN: 63 128 868 343

www.histonsw.org.au

MINUTES OF THE ANNUAL GENERAL MEETING

Held at North Ryde RSL Club

23rd August 2013 at 6.30 pm

THE MEETING: Opened at 6.42 pm with Trevor Hinwood in the Chair

PRESENT: 32 people present

APOLOGIES: Julie Bilkey

MINUTES: The previous meetings minutes were taken as read.
Di Reader proposed that they be accepted
Seconded – Bill Sinai

BUSINESS ARISING:

There was no business arising from the Minutes

CHAIR REPORT: Trevor Hinwood presented the Annual Report as below.

Following the approval at our last year's AGM for our name to be changed to the "Histotechnology Society of NSW", this has been registered with "NSW Fair Trading". Finalisation of our incorporation is near as we complete an updated Constitution.

During the past year we held four presentation meetings including two workshops.

- The guest speaker at our Annual General Meeting in August 2012 was Dr Geoffrey Hall, pathologist, at Douglass Hanly Moir Pathology. Geoffrey presented information on "Coeliac Disease", a disease that is impacting more on our society. Meeting held at North Ryde RSL.
- In November we held a practical IHC workshop at Granville Institute (TAFE) which also covered a new rapid FISH technique. The workshop was presented by Dr Jane Radford from DAKO. We had the maximum number of attendees (30). We need to thank the staff at Granville Institute, DAKO and Olympus for making the day the success it was.
- Our Christmas Function had a very interesting guest speaker, Craig Peebles, a handwriting analyst. This created a lot of interest with some 38 people attending. The function was also held at North Ryde RSL.
- May saw us holding our second one day workshop at DHM. The workshop involved IHC trouble shooting and was presented by Emma Jones, application specialist at Roche. This workshop was also well attended with lots of trouble shooting information being presented. Here we need to thank the staff at DHM, Roche and Olympus.
- Anne Prins and Penny Whippy continue to hold their successful "Surgical Cut up Workshops" at the Canberra Institute several times during the year. These workshops are well attended by attendees from around Australia. These Young ladies do a tremendous job in organizing and running them. During the last year they also travelled to Tasmania holding a workshop there. They are supported by our Histology Society, Australian Biostain and Arthur Bailey Surgico.

We encourage members and friends to attend these meetings. We have interesting topics and speakers. It is also a great opportunity to meet and talk to fellow members. These meetings have good attendances.

Earlier this year we sent a survey out to members. Thank you to the members who responded. The information gained is being put to good use in making sure we target out activities to our members requirements. There was large support for our workshop program which will continue this coming year. There were also some good ideas on topics for future meetings.

Our website is currently going through a review to see what improvements can be made. One improvement that is underway is the incorporation of an "Ecommerce" module to enable payments through the website. Face book is also being investigated as a means of communication.

The organization of our next State Conference is well in hand. Venue is the "Orange Exservices Club" in central NSW. Dates 16th to 18th May 2014. We have a block booking with the associated motel, "Templers Mill Motel" with which you will need to make your own arrangements. The Conference Dinner has been arranged at the "Highland Heritage Function Centre", a winery just outside the city, bus transport will be provided. It will be a great weekend so note it in your diary. Any ideas on topics and speakers would be welcome.

We have two workshops coming up in the next few months, one on "Cryotomy and Immunofluorescence" at Granville Institute by Tony Henwood and the other on a range of topics on light microscopy/photography also at Granville Institute by Microscopical Society of Australia. Both are practical workshops with limited numbers so book early.

Tony Henwood and Linda Prasad continue to put in the many hours of work to produce the "Histogram" and we thank them. Also the companies that advertise which covers the cost of producing the newsletter.

For those who have not renewed their membership, this now due. Please do this as soon as possible. You are an important component of our Histotechnology group.

Once again need to thank Douglas Hanley Moir Pathology for their support in making rooms available for committee meetings and some of our functions and presentations.

To close, we really need to thank this year's committee for their commitment and the many hours of work they have given over the past 12 months to make this year the success it has been.

We look forward to your continued support in the coming year.

Trevor Hinwood.
Chairperson.
Histotechnology Group of NSW.

TREASURER'S REPORT:

Allison Morgan presented the Treasurer's Report as below

REPORT FOR FINANCIAL YEAR 1/07/2012 – 30/06/2013

TOTAL FUNDS AS AT 01.07.2012	\$51812.25
Sydney credit union account No: 94099	
Opening balance as at 30.06.2012	\$2727.45
Bank Interest Received	6.97
Income- memberships, ATO refunds on BAS, Workshops, Christmas Lecture	\$ 19956.20

Expenses- Insurance, storage facility, BAS, maintenance of Web page, postage for Histogram, computer expenses, North Ryde RSL venue hire, accounting fees and general expenses.	\$16265.21
Closing balance as at 31.07.2013	\$6425.41
SCU S4.1 national Conference Account	
Opening Balance as at 01.07.2012	\$479.86
Income	\$2031.73
Expenses	\$316.23
Closing balance as at 30.06.2013	\$3095.36
Term Deposits	
Opening Balance as at 01.07.2012	\$47241.14
Interest	\$1892.10
Transfers	\$10000.00
Closing Balance as at 30.06.2013	\$39133.24
TOTAL FUNDS AS AT 30.06.2013	\$48654.01

Allison Morgan
Treasurer
Histotechnology Group of NSW.

The current committee stood down

The following nominations were received for the positions:

- Chair: Trevor Hinwood
- Secretary: Bharathi Cheerla
- Assistant Secretary: Katherine Wells
- Treasurer: Allison Morgan
- Membership Secretary: Margaret James
- Editor: Linda Prasad
- Assistant Editor: Tony Henwood
- Country Representatives: Anne Prins, Penny Whippy, Dominic Singh, George Youssef
- Student Representative : Hani Norouzi
- Trade Representative: Natalie Fennell
- Committee: Bill Sinai
Grant Taggart
Dianne Reader
Leah Simmons
Simon Flecknoe:

All nominations for the above positions were accepted and members duly elected.

GENERAL BUSINESS:

There was no general business.

There being no further business, the meeting closed at 7:10 pm.

