



HISTOTECHNOLOGY SOCIETY of NSW

ABN: 63 128 868 343

www.histonsw.org.au

MINUTES OF THE ANNUAL GENERAL MEETING

Held at North Ryde RSL Club

4th September 2015 at 6.30 pm

- THE MEETING:** Opened at 6.30 pm with Trevor Hinwood in the Chair
- PRESENT:** 26 people present
- APOLOGIES:** Tony Henwood, Linda Prasad, Robyn White, Di Reader, Anne Prins, Penny Whippy, Cristina Antonio, Momoko Sakaki, Aldo Quintanilla, Jonathan Mayer & Gillian Evans
- MINUTES:** The previous meetings minutes were taken as read.
Kathy Wells proposed that they be accepted
Seconded – Natalie Fennell

BUSINESS ARISING:

There was no business arising from the Minutes

CHAIR REPORT: Trevor Hinwood presented the Annual Report as below.

This has been a busy year for the committee.

Following our incorporation the committee has reviewed our Constitution to do some fine tuning so it better reflects the committees current operation. At this AGM we present the modified Constitution for your approval. It will then be forwarded to the NSW Dept. of Fair Trading [Service NSW] for their final approval.

Another matter we need your support for is our proposal for awarding Life Membership to Grant Taggart. The committee feels this award is well deserved, Grant having been involved with our Society since its inception in 1981. Grant has quietly assisted in many ways and also being an active committee member over many years.

During the past year we held ten events:

- Our Annual General Meeting was held at North Ryde RSL and our guest speaker was Amir Ashrafy registrar from Douglas Hanley Moir Pathology. Amir's presentation was on "The Zoo of the Body and the magic of special stains" Amir explained that we live in the sea of organisms and our body is exposed to all of them at all times. Esther covered a range of body parts explaining many organisms can only be identified by special stains and immunohistochemistry stains. Very interesting presentation. Amir is now working as a pathologist at Nepean Hospital
- Our first workshop this year was in October on "Antibody Optimisation", presented by Emma Jones an application specialist with Roche Diagnostics. The aim of the

workshop was to give the participants a solid grounding on the process of antibody optimization for IHC assays. The workshop was well attended.

- In November our society was invited to attend a night meeting at the Douglas Hanley Moir facility on “ Haemochromatosis “. The evening was organised by the “ Australian College of Medical Sciences and Research “. An informative evening which was well attended.
- Our Christmas celebrations evening was held on the 28th of November at North Ryde RSL. Over 40 people in attendance to here Dr Estelle Lazer presented an enthralling insight into Pompeii and the human skeletal remains she has studied. A great night to finish the year.
- “Histotechnology Professionals Day “was held on the 10th of March and the Histology team at the “Children’s Hospital, Westmead “celebrated the day in style. Next year we are hoping to have more laboratories involved.
- In March we held a scientific talk on the “Body Farm “presented by Dr Kendall Bailey [Forensic Pathologist] from the NSW Dept. of Forensic Medicine in Glebe. Kendall did a similar presentation for us several years ago, and we have had numerous requests for a repeat. Kendall is passionate about her forensic work and a riveting speaker. Someone special. A great evening with around 120 people in attendance.
- In June many of us attended the “7th National Histotechnology Conference “in Brisbane. The Conference was well attended with some excellent speakers and workshops.
- Our final workshop for the year was held in Canberra and presented by Anne Prins and Penny Whippy who do a wonder full job in presenting workshops for us and run the Canberra subgroup. The workshop was a wet workshop on Silver Stains and was fully booked.
- Anne Prins and Penny Whippy held several fully subscribed ‘Surgical Cut Up Workshops at the Canberra Institute. They are popular courses, they do a tremendous job and need to be recognised for their work. They are supported by our Histotechnology Society framework and Arthur Bailey Surgico and Australian Biostains.

During the year we started working with NSW TAFE on ways we can assist them with their teaching program and promoting Histology in their courses. We had become concerned at proposals to reduce teaching hours in the theory and practical pathology component. We have had good discussions with senior people in the TAFE system.

Our committee also approved that students in this coming year would not have to pay membership fees. We want to encourage students to become members and be more involved in our Society.

During the last 6 months our committee finalised its review of the website and decided to cancel the existing website provider and work with Craig Eve who had offered to help modernise and rebuild the website. This would include a Pay Pal component for making payments to us easier using credit cards. The website is now operating and you are able to renew your membership utilising it. We need to thank Craig for the many hours he has spent on this project.

Linda Prasad took over as editor of the “Histograph “from Tony Henwood who still offers his support where needed. Linda is doing a great job with her assistants in continuing this important publication.

Thank you also to the Companies who continue to support our Society in many ways. Douglas Hanley Moir Pathology for their support in making rooms available for committee

meetings/ night time presentations and workshops. We would also like to thank Granville TAFE for making their laboratories available for workshops and providing support with their staff.

We also need to thank our committee who have put many hours of their time into our Society this year.

For those who have not renewed their membership, this is now due. Please do this as soon as possible.

We look forward to continuing to work with you in the coming year.

Trevor Hinwood

Chairperson.

Histotechnology Society of NSW.

TREASURER'S REPORT:

Fred Reader presented the Treasurer's Report as below:

	2015	2014
HISTOTECHNOLOGY GROUP OF N.S.W.		
FINANCIAL REPORT 1ST JULY 2014 to 30TH JUNE 2015		
TREASURER'S REPORT: ANNUAL GENERAL MEETING to be held at the North Ryde RSL Function Centre on 4th September, 2015		
	2015	2014
<u>Bank Account opening balance</u> 1st July, 2014		
Sydney Credit Union		
Account 94099 - Working Account	\$3,006.58	\$6,425.41
Account 94099 - S4.1 National Conference account	\$11,974.78	\$3,095.36
Term Deposit Account	\$34,114.36	\$39,133.24
Commonwealth Bank		
Canberra Account 10111582	\$4,848.81	\$5,968.39
Total Funds Held	\$53,944.53	\$54,622.40
Income and Expenditure Statement		
Income		
Membership Fees	\$4,921.19	\$6,497.14
Christmas Party	\$1,104.56	\$361.37
Workshop	\$10,086.46	\$7,502.09

Conference	\$0.00		\$33,885.20
Interest	\$915.28		\$1,680.58
Total Income	\$17,027.49		\$49,926.38
Expenditure			
Bank Fees	\$0.00		\$4.54
Postage	\$677.28		\$1,023.73
Computer Expenses	\$499.73		\$1,152.23
Storage	\$1,386.82		\$0.00
Insurance	\$868.93		\$873.30
Christmas Party	\$2,226.19		\$1,843.64
Workshop	\$8,336.35		\$7,797.92
Conference	\$2,884.00		\$29,150.85
Fees	\$2.27		\$164.52
Other	\$3,423.00		\$8,546.15
Total Expenditure	\$20,304.57		\$50,556.88
Profit/(Loss)	-\$3,277.08		-\$630.50
Bank Account opening balance 30th June 2015			
Sydney Credit Union			
Account 94099 - Working Account	\$3,322.25		\$3,006.58
Account 94099 - S4.1 National Conference account	\$5,892.39		\$11,974.78
Term Deposit Account	\$35,116.25		\$34,114.36
Commonwealth Bank			
Canberra Account 10111582	\$6,026.90		\$4,848.81
Total Funds Held	\$50,357.79		\$53,944.53

The current committee stood down

The following nominations were received for the positions:

- Chair: Trevor Hinwood
- Secretary: Bharathi Cheerale
- Assistant Secretary: Katherine Wells
- Treasurer: Fred Reader
- Editor: Linda Prasad
- Assistant Editor: Tony Henwood
- Social Media Coordinator: Jacky Mayfield
- Country Representatives: Anne Prins, Penny Whippy

- Trade Representatives: Natalie Fennell, Mark Mullin, Robyn White
- Student Representative: Cristina Antonio
- Committee Members: Bill Sinai
Grant Taggart
Dianne Reader
Leah Simmons

All nominations for the above positions were accepted and members duly elected.
Natalie Fennell moved and Mark Mullin seconded.

MARGARET JAMES:

Margaret is no longer wish to continue in the committee, a simple farewell was given to her acknowledging her time and contribution over the years and as a token of thanks as agreed by the committee prior to the AGM.

LIFE MEMBERSHIP:

Life Membership award to Grant Taggart was unanimously agreed by members presented at AGM. Membership award presented by Trevor Hinwood and Bill Sinai.

CONSTITUTION:

The changes made and highlighted in yellow were presented to the members and have been accepted at AGM. Please see attached copy.

GENERAL BUSINESS:

There was no general business.

There being no further business, the meeting closed at 7:15 pm.